



RESPA: **Qualified Written Requests** are accepted by mail at the following location:

Community National Bank & Trust
Qualified Written Request Response Dept.
P.O. Box 628
Chanute Ks 66720

What types of information requests or error notices are covered through this process?

- Only errors related to the servicing of your home loan are covered under this process.

What information must I include in the information request or notice of error?

- Your Name
- Your loan number /or property address
- Details about the specific type of information you are requesting from us about your mortgage
- Details about the error(s) you believe have taken place

